

PhotoPlus Body Shell Guide

I. Downloading and opening the files

- A. Open the Downloads section of www.pluggingintotheshop.org.uk by choosing Download and entering "bodyshop" as the password.
- B. Download the files 2Q_template_base.Spp and 2Q_template_top.Spp.
- C. Download the Photoshop Body Guide
- D. Start Photoplus from the Start menu or from the desktop.
- E. Click on the File Menu, and choose open
- F. Open the two files from the directory you downloaded them to.

II. Printing

- A. Click on the File menu and choose Print
- B. Choose the printer you want to use, and click OK

III. Layers

- A. 2Q_template_base.Spp has four layers and 2Q_template_top.Spp has five layers. The Car layer is locked and cannot be changed. Use the other layers for the specific parts of the car to add your graphics.
- B. Before starting to insert graphics for a section of the car, make sure to click on the layer for that section first. Now you can add, delete and move anything you draw or insert, without affecting the other elements.
- C. Make sure to not put graphics over the lines of the templates.

IV. Editing

- A. Follow the Photoshop guide
- B. Some menu items and tools are located in different places in PhotoPlus, but the usage is similar.

V. Inserting Text

- A. To insert text, click on the Text Tools on the Menu Bar (It looks like an "A")
- B. Click anywhere to start writing the text you want to insert
- C. A new layer will automatically be created
- D. Move and rotate the text, and change the colour and font to your liking.